

## **SUGGESTED TEN (10) DAY DEMAND LETTER**

Date: \_\_\_\_\_

DEAR: \_\_\_\_\_

Your check # \_\_\_\_\_ dated \_\_\_\_/\_\_\_\_/\_\_\_\_, in the amount of \$ \_\_\_\_\_ drawn on \_\_\_\_\_ Bank, has been returned. The bank has stamped the check as \_\_\_\_\_ .

"This is a demand in full for a check or money order not paid because of a lack of funds or insufficient funds. If you fail to make payment in full within ten (10) days after the date of receipt of this notice, the failure to pay creates a presumption for committing an offense, and this matter may be referred for criminal prosecution."

We offer you ten days from receipt of this letter to bring payment in cash, cashier's check, or money order for the amount of the check, plus a \$\_\_\_\_\_collection fee for handling.

Should you fail to do so, the check will be submitted to JUSTICE OF THE PEACE for the processing CRIMINAL charges and a WARRANT will be issued for your arrest.

Thank you for your cooperation and prompt attention to this matter.

Sincerely,

\_\_\_\_\_